Find help

10/03/2025 10:21 am GMT

Tags: 7.3

Relates to version

Navigation

Users have easy access to various sources of help within the system.

- Tooltips
- FAQ section of MESTEC's documentation
- Right-hand help panel



Note

We are continually expanding our help capability so more pages and fields will be linked to relevant content in the future.

Tooltips

Mouseover a field or button to display descriptions and help related to the field.

New Produ	ct
Product Type	• Unique identifier for the product
SUID	office used to store the product office used to store the reference or code for the product in a in external system such as ERP

Documentation side panel

There are two ways to access the documentation side panel.

Top right menu bar access

Click the ? icon in the top right menu to display the documentation side panel along the right-hand side of the screen.



Popup screen access

Click the ? icon in the top right of the popup screen to display the documentation side panel.

≡MESTEC			DEV730-7.3.0	Europe/London	Shane Ac	lams Defi	Knowledge	Recommended	x
users	Users						Q Search for article	S	
							How can we help you	17	
System Admin			e 🔻 Search				Getting starte	d	
Users							MESTEC Prod	uct	
Users	New Passw	Password Setting	19		i # 2	×	L] FAQ		
Manufacturing Intelligence		rassilora secting	,-		· · ·		U what's new		
Administration	User Group	Complexity	Must contain at least	t 2 of the following cat	.eg 🔻	Enabled			
web Application Users	System (Mestec)					Yes			
	System (Mestec)	Minimum length	5 characters		*	ves			
	System (Mestec)	Expiry			*	Y es			
	System (Mestec)					ves			
	System (Mestec)	Allow password re-use	Yes - but not the cur	rent and last passwor	ds. 🔻	Yes			
	System (Mestec)	Max login attempts	5 attempts		*	Yes			
					OK Cano	et			
	Test user group					res			
	System (Mestec)	Alan	Alan	Sta	ndard User	Yes			
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Documentation side panel sections

≡MESTEC			DEV730-7.3.0 Europe/London Sha	ane Adams Defa Knowledge Recommended
Products	Products 🔶	– (A)		B → G Search for articles ↑
Product Products	Search for a product here	Product Type	▼ Hide Inactive ▼ Search	A) → Products
Unreleased	New Import Product Types			24/04/2024 3:33 pm BST
 Arturs Products_AK2 	Name H 4 Þ Þi Page 0	Product Type of 0 15 items per page	: Description	Active Products are the definition of a part/material. They usually correspond to "part numbers" in an ERP system.
				However, sometimes it is desirable to mal MESTEC products more "generic" than El part numbers.
				For example, if you make a single product which can be packaged in three different languages, this may be represented by the part numbers in an ERP system.
				If you are only recording actual labour hours vs standard, and the language on th product label does not impact the manufacturing process at all you may choose to create a generic language-
				independent product in MESTEC. This reduces the number of products that need to be maintain.
				Made or purchased Made or purchased Scroll t

The numbers designate the areas and sections of the help function which is discussed in more detail below.

A - Knowledge tab

Click the help icon to display help content related to the page you are. The help panel opens on the **Knowledge** tab. Where a specific page is not linked to a document, MESTEC's documentation menu will be displayed in the **Knowledge** tab.

B - Search

The search bar helps you find the content you need. Click the home icon to display MESTEC's documentation menu.

C - Documentation functions

You can perform the following functions on any documentation page:

- **PDF icon**: Downloads the document in PDF format.
- Printer icon: Displays the document in the browser where you can proceed with printing.
- Mail icon: Opens a panel containing email options. On selection, a new email window opens with the name of the

document in the subject line and a link to the document in the email body.

- Favourite icon: Click the star to add the document to your favourites which is quickly accessible from your Favourites menu item in the documentation page. This is not to be confused with the Favourites menu item in the MESTEC system.
- D Recommended tab

The Recommended tab gives you access to related articles that's linked to the page you're on.

E - Open in full site

This directs you to MESTEC's documentation which is opened in a new tab.

Expand the help panel

You can click **Open in full site** located at the bottom of the help panel to be directed to MESTEC's documentation. You can also expand the right-hand help panel. It's helpful when wanting to enlarge images or see more content on the screen to improve readability for longer documents.



Open MESTEC documentation in full screen

You can open the technical documentation in full screen. You can achieve this in one of the following ways:

1. Type docs.mestec.net into your browser.

2. Click ? in the top menu bar to open the right-hand help panel. Then click the **Open in full site** link located in the bottom left of the panel.

3. Click the Options (person) icon in the top menu and then click Knowledgebase.



FAQs

The FAQ section provides answers to frequently asked questions. This is the first place you should check if you have a question.

You can access our FAQs in one of the following ways:

• Click the ? icon in the top right menu and click the home icon to display the documentation menu items. Click on FAQ to display contents in the documentation side panel.



• Click the ? icon in the top right menu and click the Open in full site link to open the documentation home screen in a new tab. The FAQ category can be found in the left-hand menu.

