# **Action Completion**

02/09/2025 4:41 pm BST

Relates to version

Tags: 9.0

## **Action Completion Line Type**

This system eCHR line type records details of a completed workflow action linked to the eCHR.

It may not be a requirement to capture all of the actions within the course of production, it may only be necessary to capture key quality-related actions, e.g., it may not be necessary to capture a kitting action (as this is effectively superseded by build information).

The actions that require record in the eCHR are configured in the workflow version against the specific action.



#### Note

Switching this requirement on will cause an error if the eCHR Profile version assigned to the workflow version does not have a corresponding action completion Line Type configured

### **Triggers**

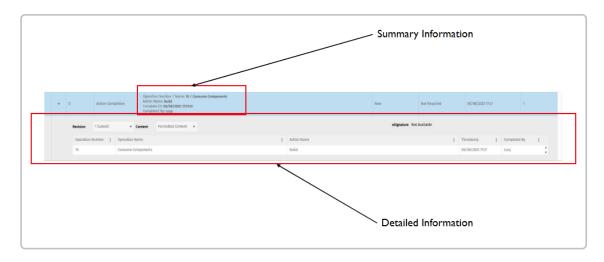
Completion of any actions that are marked as included in the eCHR.

## **Configure Action Completion eCHR Line Type**

- 1. Navigate to the Workflow page, select the workflow version and click the Design Workflow button.
- 2. Right click on an operation and select Actions to display the Operation Actions screen.
- 3. Click the Add button or select and edit an existing action to display Add/Edit Action screen.
- 4. In the eCHR Required field, select Yes for the action if you want it recorded in the eCHR.

#### Reports

Contents report via the eCHR screen



#### **HTML Report**

