Documents

02/09/2025 4:43 pm BST

Documents

This system eCHR line type records details of any documents linked to the eCHR.

Not all documents will be relevant for quality (e.g. there may be job-safe practice or standard operating procedures documents used when making an item).

Each entity that a document can be linked to is available as a separate line item in the eCHR Profile.

Documents can relate to:
- Checklist
- Checklist Step
- Issue
- Item
- Job
- Operation
- Product
- Recipe

There are two key settings specific to documents

Details in Printable Report

Some documents cannot be rendered as a picture in the html printable report (e.g., dll/executable). You can define how you want them to be shown in the printable report - either as a rendered image (Binary Read) or as reference only (Line Content Read).

Note that the printable document pack creation allows the user to download any attached documents even if they cannot be rendered in the html.
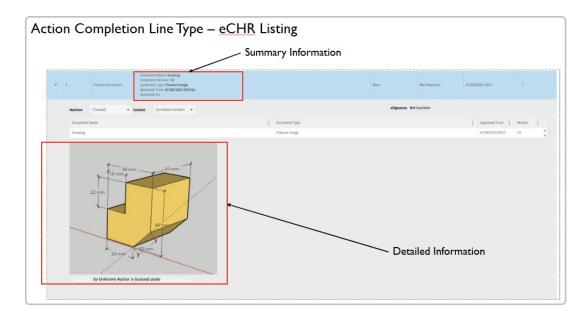
Document Type

This allows you to restrict the documents included down to a specific type to allow greater control of documents in the eCHR

Triggers

- Product, recipe, job: Created when the item is created at the start of the job/split. Revised if upversioned/obsoleted.
- Item document: Created when the document is created. Revised if document is upversioned/obsoleted.
- Operation document: Created when visit is created for that operation. Revised if doc is upversioned/obsoleted.
- Check list/check list step: Created when the checklist action is opened. Revised if doc is upversioned/obsoleted.

Reports

 Contents report via the eCHR screen

HTML Report