

Review and Sign eCHR

02/09/2025 4:46 pm BST

[Relates to version](#)

Tags: 9.0

Review and Sign eCHR

It is possible to close a job before the eCHR is closed because there may be post-job actions that can still be recorded in the eCHR. You can however keep an action open until a specified eCHR review and sign mode has been completed. To do this:

1. Create a **Review and Sign eCHR** action.
2. Select the action and click the **Configure** button.
3. Select one of the following review and sign modes for the eCHR before the action can be closed: *Sign Lines Only, eCHR Pending Approval, eCHR Approved.*

When this is set in the action, it embeds the listing in the action screen. The **Action** screen in the workstation now lets you perform all the same tasks available in the **eCHR Listing** screen for the item that your permissions allow.
